NOTICE TO LANDLORD — FINANCIAL IMPACTS OF COVID-19

____________________________________
____________________________________
____________________________________

(Landlord Contact Information)

Sent via: U.S. Mail  |  E-mail (circle all that apply)

I am writing regarding my tenancy at __________________________________________________________.
Pursuant to the Second Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency issued by Mayor London Breed on March 13, 2020, as amended, I hereby provide notice that I am unable to make a rent payment in the amount of __________________ that was due on or around ______________________ due to financial impacts related to COVID-19.

Documentation of Financial Impact

Due to financial impacts related to COVID-19, I am unable to pay rent because:

________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

Additional Supporting Documentation of Financial Impact (Check One)\(^1\)

☐ Additional documentation (e.g. letter from employer, medical bills, etc.) is attached.

☐ Additional documentation will be provided within 7 calendar days.

☐ No additional documentation exists and/or I am currently unable to obtain additional documents.

Sincerely,

________________________________          ______________________________
Tenant Signature                Date

________________________________
Tenant Name (Print)

\(^1\) From the Mayor’s Office on Housing & Community Development: Documentation “may be satisfied with a letter, email, or other written communication that explains the financial impact that the tenant is experiencing. The explanation should be objectively verifiable. Third-party documentation is not necessary to satisfy this step, but tenants are advised to provide supporting documents.”