

**NOTICE TO LANDLORD
RE: FINANCIAL IMPACTS OF COVID-19**

(Landlord Name, Address, & Email)

Sent via: U.S. Mail | E-mail (*circle all that apply*)

I am writing regarding my tenancy at _____.
(Address)

Pursuant to the *Second Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency* issued by Mayor London Breed on March 13, 2020 (“Mayor’s Order”), I hereby provide notice that I am unable to make a rent payment in the amount of _____ that was due on or around _____ due to financial impacts related to COVID-19.

Please find attached with this notice a copy of the Mayor’s Order. Documentation of financial impacts related to COVID-19 is forthcoming.

Sincerely,

Tenant Name (Print)

Date

Tenant Signature

**DOCUMENTATION OF
FINANCIAL IMPACTS OF COVID-19**

(Landlord Name, Address, & Email)

Sent via: U.S. Mail | E-mail (*circle all that apply*)

I am writing regarding my tenancy at _____.
(Address)

Pursuant to Section (1)(b)-(c) of *Second Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency*, I am including the following, showing that due to financial impacts related to COVID-19, I am unable to pay rent:

An explanation of my financial situation:

(*Not required*) Supporting documents e.g. letter from employer; medical bills.

Sincerely,

Tenant Name (Print)

Date

Tenant Signature